

# Lea-by-Backford Parish Council

## COUNCIL SUMMONS

### ANNUAL GENERAL MEETING

Dear Member

**You are HEREBY SUMMONED to attend the Meeting of the Council to be held in MOLLINGTON, BACKFORD & DISTRICT VILLAGE HALL on MONDAY 13<sup>th</sup> January 2020, - 7.30pm for the purpose of transacting the business set out on the agenda below.**

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Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact: Deborah Jones Clerk to the Parish Council (Tel: 01244 853853).

#### AGENDA

##### Part 1

##### **Apologies for Absence**

To receive apologies for absence.

##### **Declarations of Interest**

Members are invited to declare any personal or prejudicial interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the Members' Code of Conduct.

##### **Open Forum**

Members of the public are invited to raise issues not dealt with elsewhere on the agenda. The maximum time allowed is 30 minutes, subject to the Chairman's discretion.

##### Part 2

**46/20 Minutes of the Previous Meeting**

**47/20 Village Hall**

**48/20 Precept**

## **49/20 Planning**

## **50/20 Reports by Representatives**

To receive reports from the following representatives:

- Village Hall - Councillor Robin Leigh
- Backford Charities - Councillor Rob Griffiths
- War Memorial Trust - Councillor Sue Pownall
- Rural Sounding Board - Councillor Robin Leigh

## **51/20 Finance**

Payments and Receipts: To note/approve the payment of salaries/wages and expenses and invoices for goods received and services rendered and to note any receipts. A schedule will be presented at the meeting.

- Bank Balance - £8065
- Interpretive panel – host contributions and final payment (208.80)
- Payments for staff
- PKF Littlejohn LLP invoice - £40 - HSBC Bank Plc Outstanding payment for Governance

## **52/20 Correspondence**

Tax letter

## **53/20 Updates by Clerk**

- CHALC Newsletter

## **54/20 Police Report**

## **55/20 Matters Arising**

Councillors are invited to raise matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are also invited to submit any correspondence received since the date of the last meeting.

## **DATE AND TIME OF NEXT MEETING**

